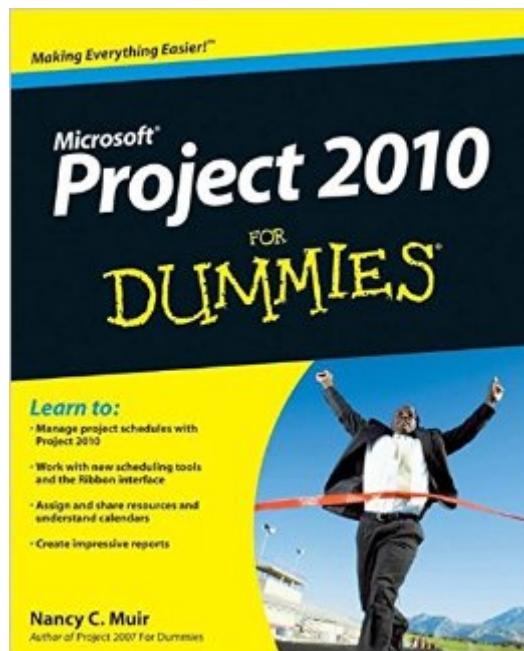


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Project 2010 For Dummies



Synopsis

A friendly reference guide to Microsoft Project, the leading enterprise project management software As project management software, Microsoft Project allows you to oversee your business activities effectively. You can manage resources, share project info, perform modeling and scenario analysis, and standardize reporting processes. This easy-to-understand guide is completely updated to cover the latest changes and newest enhancements to Project 2010 and shows you how to get Project 2010 to work for you. After an introduction to basic project management concepts, you'll discover the mechanics of using Project software to create and manage projects. Other topics covered include working with calendars, using and sharing resources, budgeting, formatting taskbars, gathering and tracking data, working with reports, and creating templates. Microsoft Project allows you to manage resources, share project information, perform scenario analysis, and standardize reporting processes Offers completely updated coverage of the new Project 2010, which is expected to implement the Office Ribbon Reviews formatting taskbars, gathering and tracking data, and working with reports Addresses using and sharing resources, creating templates, and managing projects Let the friendly For Dummies writing style guide you through maximizing the new features of Project 2010.

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Customer Reviews

While there are several ways to learn Project 2010, for my money, this is the easiest way to get started. If you're a confirmed "techie," this may not be for you. But if your computer skills fall into the

average range, you'll be able to use several of the applications faster than you might imagine.

When I buy an "for Dummies" book, I'm expecting it to teach me at least the basics of how to use . This book, however, is written more in the form of a reference, but if I were to buy a reference, I'd buy a TRUE reference and not a "Dummies" book. It doesn't walk you through any exercises; rather, it explains things. For example, it explains the differences between Task Types but doesn't walk you through any tutorial examples where you create different Task Types and see the results of each. Rather, it just tells you the steps needed to do activities. For example, "If you want to create a Fixed Duration task, follow these steps..." and it lists the steps. I was looking to brush up on and improve my MS Project skills, so I researched several books. I finally settled on this book and the "MS Project Step By Step" book. Fortunately, I decided to start with that book and it was a GREAT start and I very-much HIGHLY recommend that book instead of this one! The Step-By-Step book comes with example Project Plans and walks you through examples/tutorials. I learned A LOT from that book. Even though this "Dummies" book may serve best as a reference, there are better reference-written books/series out there than this "Dummies" book, so I urge you to also AVOID this book, even if you're looking for a reference.

Book is OK. But is a drier read than I had hoped and would have benefitted from the inclusion of a DVD to actually demo the concepts or to populate a dummy project so that you could practice the concepts discussed and described in the text.

I once used MS Project 2003 for a job years ago. I had self-taught myself the program using a book much like this one. Unfortunately, I haven't used the software much since. My latest firm, though - wanted me to use MS Project 2010. Sadly for me, Project 2010 has changed so much - that even when using this book - I was unable to teach myself how to use this tool. I probably just need someone to help me get started. But, unfortunately, no one in my company - can even do spreadsheets - let alone project planning software. I draw my own 'fake' Gantt charts using MS Excel. That's more than advanced enough for everyone else I work with. (Plus, I'd rather keep my 'slack' time secret.) Unless you really need its features - Project 2010 is overkill - and so is this book. I don't think I've ever felt - dummier.

This book is well written and easy to understand. The last time I used Project was many years ago, before Microsoft completely revamped the user interface. So I was looking for a quick way to get up

to speed on the 2010 version and this book was the ticket. After reading just a few chapters, I got the gist of it and have been able to create a project plan that I can continue to update in just a day.

Book told me what I wanted to know and was relatively useful. It is like it said, "for dummies," so if you're looking for advanced project help, look elsewhere.

I wanted facts not a lot of stories. This had a lot of busy talk that frustrated me. I had to read lots of stories that had nothing to do with starting a project. The basic information is in there, you just have to hunt for it and I didn't have the time. Now that I have the basics down, I will go back to this book.

I've had good results from several "dummies" books while in the extreme novice stage and this is no exception. easy access to the basic info. I did buy some more advanced reference material to go with this. very satisfied

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